



Summer Program
25 Pine St. 4 FL NYC 10005
Contact: ashley@thequadmanhattan.com

The Quad Manhattan Talent Expert: Theater

Position Description

Talent Experts will plan and implement talent development-based curricula for twice-exceptional students during The Quad Manhattan Summer Program. They maintain the most current and cutting-edge knowledge in their industry in order to propel the skills of gifted children limitlessly forward. Theater Instructors will specifically work with several groups of no more than 10 children for a 30-60 minute block during the camp day. Curriculum should focus on developing musical talent for all students, regardless of level of background knowledge. All work should culminate in an end of summer performance, no matter how big or small, for each student or group of students. Optional private lesson offerings are to be determined based on availability of the instructor and interest of student(s) to prepare for auditions or outside performances, fine tune their gifts for performance or pleasure.

Qualifications

- At least 5 years in their field of expertise
- Preferred: experience with twice-exceptional learners, gifted learners, or special education population.
- Preferred: 1 full year experience in a Quad Manhattan or Quad Preparatory School Program
- Enthusiasm for learning and twice-exceptionality
- Positive, can-do attitude
- Strong problem solving and organizational skills
- Flexibility

Dates & Times

- Two days/week; either Monday/Wednesday or Tuesday/Thursday 9:45 AM-1:15 PM
- July 6-August 14, 2026 *program dates*
- June 22-26 *In person training dates* Flexible remote training as secondary option throughout the Spring, must be completed prior to June 22*
- June 30 Training & Set up: meetings with the teams and set up your classroom and materials
- Parent Orientation: July 1st or 2nd, TBD, 6:30-8 PM
- Must be available for final day performance on 8/14 (Friday)
- Compensation: Starts at \$55/hr
- *After Camp **optional private sessions** Back-to-back sessions are preferred on-site at 25 Pine St. in the Financial District Location on a combination of days*



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beginning as early as 3:15 PM and ending as late as 5 PM Monday thru Thursday

Responsibilities

- Design and implement talent based curriculum
- Write a brief weekly parent email regarding talent curriculum and student progress.
- Develop an end of summer performance with the students (planned improv games to play with families, production, etc).
- Attend regular supervision with Talent Supervisor for curriculum development
- Consultation as needed with Camp Director, Supervising Psychologist, and Quad Prep Clinical Team for continuation of psychosocial goals and strategies of all children in the class.
- Set up classroom
- Maintain supply lists
- Review and become familiar with all student paperwork and releases prior to the start of lessons
- Complete required staff trainings prior to the start date

Managing Director

Ashley Riviere
Managing Director, The Quad Manhattan
ashley@thequadmanhattan.com